## Author's Kit

Thank you for participating in the 2025 ASEE PNW Section Conference in Moscow, ID.

This kit is a guide to help you submit and manage all abstracts and papers, and closely follows ASEE National protocols. Authors are responsible for following the procedures and meeting all deadlines and requirements in the paper submission process. ASEE is not responsible for papers that are withdrawn because they were incomplete or deadlines were missed.

These guidelines apply to all submissions for inclusion in the 2025 section conference program including **full paper, presentation only, poster, and workshop.** Presentation categories are summarized as follows (from the Call for Papers):

There are four possible presentation formats for this conference. Please choose the option that is right for you. Works-in-progress (WIPs) are welcome in any of the presentation formats.

#### Paper for Publication in Conference Proceedings

**Please indicate in the first sentence of your abstract that you intend to follow up with a full paper.** Submit an abstract of maximum 250 words and include, as appropriate, a clear description of the objectives and motivation, relevant background, and results. Authors of accepted abstracts will present their work in a conference session and will be required to prepare a full manuscript for review prior to publication in the conference proceedings. Full papers are also eligible for the section best paper competition; the winner advances to the zone level and, if successful, to the national level. **It is expected that the author(s) of a full paper submission will support the PNW Section by reviewing one or more abstracts and manuscripts submitted for the Section Conference.**

#### Abstract-Reviewed Presentation

**Please indicate in the first sentence of your abstract that you intend to prepare a presentation only (no full paper).** Submit an abstract of maximum 250 words and include, as appropriate, a clear description of the objectives and motivation, relevant background, and results. It is not required to follow up with a full paper in order to present in a conference session.

#### Abstract-Reviewed Poster

**Please indicate in the first sentence of your abstract that you intend to prepare a poster only (no full paper or presentation).** Submit an abstract of up to 250 words and include, as appropriate, a clear description of the objectives and motivation, relevant background, and results. It is not required to follow up with a full paper in order to participate in the conference poster session.

#### Workshops

**Please indicate in the first sentence of your abstract that this is a workshop proposal.** Limit your workshop description to 250 words that clearly states the objectives, targeted audience, and learning outcomes, as well as activities planned and approximate length. If participants need to bring supplies, such as a laptop, then please indicate specific needs.

Questions regarding the abstract and paper submission can be directed to the 2025 Program Chair, Kevin Chang, at ([kchang@uidaho.edu](mailto:kchang@uidaho.edu)).

For more details about the conference, please visit the conference website at (<https://pnw.asee.org>).

2025 ASEE PNW Section Conference Timeline

***All deadlines occur at 11:59 PM, Pacific Standard Time, on the days listed.***

Nov. 15, 2024

Feb. 3, 2025

Feb. 18, 2025

Mar. 10, 2025

Mar. 24, 2025

Apr. 7, 2025

All Authors: Website opens for abstract submission – **See Appendix B for formatting guidelines.**

[**https://bit.ly/ASEEPNW**](https://bit.ly/ASEEPNW)

Author Deadline: All abstracts must be submitted by this date.

Abstract Decision Deadline: Author(s) notified whether abstract is accepted.

Author Deadline: All blind draft papers must be submitted by this date - **See Appendix C for formatting guidelines.**

Draft Decision Deadline: (Program Chair Deadline) Author notified of any requested revisions.

Deadline to remove all blind indicators with requested revisions must be submitted by this date and upload Final Paper including cover page - **See Appendix D for formatting guidelines.**

Add all authors. Update all author bios.

Accept copyright for paper.

**No changes to papers will be accepted after this date.**

## Author Responsibilities

Each Author who submits an abstract and paper should:

* Read this kit and follow all of the instructions **(this is extremely important)**
* Submit their abstract on the portaland their draft and final papers as a **PDF ONLY**
* Acknowledge the Plagiarism Policy
* Acknowledge the Copyright Transfer
* Check that all information; from the paper title to the spelling of author name/s, is/are correct
* Indicate who is presenting the paper
* Pay the registration fee
* Assign someone else to manage your paper or pay your fees, if you are unavailable to do so yourself

**Potential problems**

**Be advised**, your paper will not be published if you:

* Fail to submit a final copy of the paper before the deadline
* Fail to have at least one author registered for the conference by the deadline

Other authors have had papers published with unfortunate mistakes. Please don’t let these happen to you:

* Failure to add co-authors and check the spelling of their names before marking your paper as finalized
* Failure to proofread your biography before submitting the final paper
* Failure to check the final paper for formatting and other errors

**Conditions**

* Peer review occurs for both abstracts and papers. Abstract acceptance does not guarantee acceptance of the paper. All divisions have a Publish-to-Present requirement and final papers must be written and accepted for the work to be presented at the conference.
* In addition, the Program Chair has the sole discretion to assign the accepted paper to a technical session (for oral presentation) or a poster session.
* **Plagiarism Policy:**
  + You will be required to acknowledge and accept the plagiarism policy before you can submit your abstract. The plagiarism policy can be found in Appendix E.
* **Copyright Acknowledgements**
  + You will be required to acknowledge the copyright policy before you submit the abstract. The copyright policy can be found in Appendix G.

**Logging into the System**

**Please use this link for the 2025 PNW Section Conference:**

[**https://bit.ly/ASEEPNW**](https://bit.ly/ASEEPNW)

## Paper Procedures

If you have any questions regarding your paper reviews, revisions, accept/reject decision, or paper assignments to timeslots, you must contact your Program Chair directly.

As mandated by the ASEE Board of Directors, all divisions are publish to present. For a paper to be presented at the conference or included in the conference proceedings, it must pass through the entire review process and be accepted as shown below.

**Abstract** Author submits abstract

* Program Chair assigns reviewers
* There is a minimum of one (1) review required for an abstract
* Reviewers read, rank, and comment on abstract
* Program Chair accepts or rejects abstract

**Draft** Author submits draft

* Program Chair assigns reviewers
* Three (3) reviews are required for a draft paper
* Reviewers read, rank, and comment on paper
* Program Chair receives reviewers requested revisions, and sends them to Author if applicable
* Program Chair accepts/rejects papers and revised papers

#### Register

* at least one Author per paper pays registration fee

#### Ready to Publish

* Author submits final paper
* All anonymous indicators removed

**Submit abstract (November 15, 2024 – February 3, 2025). See Appendix B for guidelines.**

To submit an abstract, enter the info in the box indicated and enter the required information about yourself.

You can also indicate if this submission is a “Work in Progress”.

**Draft Paper Submission Process (Draft upload deadline, March 10, 2025)**

* When the draft version is completed, make sure that the PDF file you upload doesn’t include your name or initials.
* You can revise your draft paper as often as needed until the program chair assigns the draft paper to be reviewed.

If the paper is accepted as is, then you will be notified of this status. **If revisions are requested, then they will need to be addressed by April 7, 2025.**

**Finalize Paper:**

You will need to finalize your paper by completing the following requirements by April 7, 2025:

1. Submit a final version of your paper with the anonymous components reinstated, such as name, institution, etc**.**
2. Submit final version of all author bio/s.
3. Review paper prior to final submission for formatting errors or concerns.

**Session Assignments:**

1. Program chairs are scheduled to have all papers assigned to sessions by April 16, 2025. You can go to <https://pnw.asee.org> to confirm session slot assignment after this date.
2. Papers are assigned by preferred order by the Program Chair.
3. If you have any issues with any session assignments, you must contact the program chair directly.

# APPENDIX A

**CO-AUTHORS**

* + Every paper has one main or *corresponding* author, who conducts all of the main business previously discussed.
  + If your paper has co-authors, corresponding authors will be required to send invitations.

# APPENDIX B

### ABSTRACT FORMAT GUIDELINES

* As appropriate, include the pedagogical theory or approach being used.
* Indicate the form that your outcome(s) will take as appropriate.
* As applicable, methods of assessment should be made clear.

# APPENDIX C

### 

### DRAFT PAPER FORMAT GUIDELINES

*Title Page (top part of first page only)*

1. *Title of Paper*: The title must be centered with at least a one and one-half inch margin on the left and right.
2. *Font*: Times New Roman typeface is required, bold faced, 14 point.
3. *Author and Affiliation*: Submissions are done in a double anonymous. No author or affiliation information is to be included on any abstracts or draft papers.

*Body of the Paper (beginning under the title information on the first page and continuing with all subsequent pages)*

1. *First Page*: The paper will be in a one-column format with left justification. There must be a one inch margin on the left, right, and bottom.

*Font*: Times New Roman typeface is required, 12 point, skipping one line between paragraphs.

1. *Second and All Subsequent Pages*: There must be a 1 inch margin all around (top, bottom, right, left) in one column format, left justification, skipping one line between paragraphs.

*Font*: Times New Roman typeface is required, 12 point, using only standard symbols and abbreviations in text and illustrations.

1. *Abstracts*: Abstracts are not required, but can be included between the title and the body of the paper, but not on a separate page.
2. *Headings*: Headings are not required but can be included. If used, headings must be left justified, lowercase, with the same font and size as the body of the paper. There must be only one blank line between the heading and the paragraph.
3. *Page Numbering*: Do not number the pages.
4. *Length*: There is no set limit for the number of pages a paper can or must be. (Please note, even though there is no current limit for the number of pages, reviewers as well as readers of your work appreciate conciseness.)

References:

The preferred reference style is IEEE - see Appendix F.

# APPENDIX D

### FINAL PAPER FORMAT GUIDELINES

*Title Page (top part of first page only)*

1. *Title of Paper*: The title must be centered with at least a one and one-half inch margin on the left and right.
2. *Font*: Times New Roman typeface is required, bold faced, 14 point.
3. *Author and Affiliation*: Author information *is* to be included. Any placeholders used to disguise affiliation in the draft paper (such as “University of \_\_\_\_\_”) should be replaced with the affiliation information.

*Body of the Paper (beginning under the title information on the first page and continuing with all subsequent pages)*

1. *First Page*: The paper will be in a one-column format with left justification. There must be a one inch margin on the left, right, and bottom.

*Font*: Times New Roman typeface is required, 12 point, skipping one line between paragraphs.

1. *Second and All Subsequent Pages*: There must be a one inch margin all around (top, bottom, right, left) in one column format, left justification, skipping one line between paragraphs.

*Font*: Times New Roman typeface is required, 12 point, using only standard symbols and abbreviations in text and illustrations.

1. *Abstracts*: Abstracts are not required, but can be included between the title and the body of the paper, but not on a separate page.
2. *Headings*: Headings are not required but can be included. If used, headings must be left justified, lowercase, with the same font and size as the body of the paper. There must be only one space between the heading and the paragraph.
3. *Page Numbering*: Do not number the pages.
4. *Length*: There is no set limit for the number of pages a paper can or must be. (Please note, even though there is no current limit for the number of pages, reviewers as well as readers of your work appreciate conciseness.)
5. Pages can be landscape to accommodate graphics if necessary, all other requirements above still apply.

References:

The preferred reference style is IEEE - see Appendix F.

# APPENDIX E

ASEE Official Plagiarism Policy

Policy on Plagiarism and Duplicate Publication American Society for Engineering Education

May 31, 2013; Revised October 2, 2014

Preamble

The American Society for Engineering Education serves the engineering and technology communities by offering professional conferences, networking opportunities, and support of research in the various fields of engineering and technology related to education. Research is disseminated to the wider community via the organization’s professional publications. ASEE subscribes to the highest standards of ethical conduct, as detailed in the “ASEE Statement on Engineering Ethics Education,” located on the society’s website at [http://www.asee.org/about-us/the-organization/our-board-of-directors/asee-board-of-directors-](http://www.asee.org/about-us/the-organization/our-board-of-directors/asee-board-of-directors-statements/engineering-ethics-education) [statements/engineering-ethics-education](http://www.asee.org/about-us/the-organization/our-board-of-directors/asee-board-of-directors-statements/engineering-ethics-education).

In scholarly publication, plagiarism occurs when an author copies the words, illustrations, and ideas of others without identifying the sources. Plagiarism is unethical because it represents the theft of the intellectual work of others, and the subsequent misrepresentation of that work as the author’s own. An act of plagiarism not only violates intellectual property rights but is anathema to the principle of academic integrity, which is fundamental for scholarly research, writing, and publication. Inadvertent publication of plagiarized material can undermine the quality of a journal or proceedings.

When authors copy not from others but from themselves, by publishing the same article in multiple journals, the practice is called redundant or duplicate publication. Compared with plagiarism, duplicate publication is generally considered less serious, but it is still unethical. (The only exception is when reprinting has been appropriately approved and permission obtained from the original copyright holder; e.g., a keynote speech that has also been published.) Duplicate publication of the same article wastes space in journals and time of reviewers. Duplicate publication misrepresents the author’s record of scholarly contributions, and it corrupts meta-analyses of multiple studies on the same subject.

This policy outlines the steps that ASEE will take in response to allegations of plagiarism and duplicate publication involving articles published in or submitted to ASEE journals, magazines, and conference proceedings, including the annual conference, section and zone meetings, and the global colloquium.

Definitions and Scope

1. The original paper is the paper or source from which the words and ideas were copied. The second paper is the paper in which the copied text later appears. This policy applies both when the second paper is a submitted manuscript and when the second paper has appeared in print.
2. This policy applies when either the original paper or the second paper has appeared in an ASEE publication, or when the second paper has been submitted to an ASEE publication.
3. In this policy, the author is the author of the second paper. The policy applies with equal force to all co- authors of the second paper.
4. Plagiarism occurs when the second paper copies a significant amount of text from the original paper without proper citation of the source (e.g., beyond “fair use” in copyright law). For this policy, plagiarism requires that the copying be either verbatim or nearly verbatim (with minor insignificant changes) without citing the original source. Whereas other definitions of plagiarism include close paraphrasing from an unattributed source, the strict definition in this policy enables editors to focus on the clearest cases, without expending effort to evaluate whether an instance of paraphrasing constitutes plagiarism. Note that citations are not required for ideas that are well known within the field of the paper.
5. Duplicate publication occurs when at least one author is in common between the original paper and the second paper.
6. For this policy, to qualify as a case of duplicate publication, the original paper must be an article in a peer- reviewed journal or peer-reviewed conference proceedings. When the original paper is on an unreviewed website or in an unreviewed conference proceedings, the submission or publication of the second paper is not considered duplicate publication; however, the author must notify the journal editor at time of submission as to where and when the paper was originally published. When the author republishes an original ASEE conference paper in a journal, the author or the journal first must secure a copyright release from ASEE, and the second paper must identify the original source.
7. The Editor-in-Chief of an ASEE publication is the editor who has ultimate responsibility for that publication. For an ASEE conference proceedings, the overall conference chair fulfills that role.

Procedure

1. An allegation of plagiarism or duplicate publication must be made by the initiator—who might be either a reviewer or reader—in writing. The allegation must include all relevant evidence, such as the original sources, and must be addressed to the Editor-in-Chief of the appropriate ASEE publication.
2. Within 14 calendar days, the Editor-in-Chief will review the allegation. If the Editor-in-Chief concurs that the allegation represents a potential instance of plagiarism or serious duplicate publication, the Editor-in-Chief will refer the allegation to an ad hoc investigation committee. If the Editor-in-Chief and the Executive Director of ASEE agree that the allegation represents duplicate publication of substantially less than 50% of the original or second paper, the Editor-in-Chief will request a correction from the author; if the author does not respond in writing within 30 calendar days, this process will continue.
3. The ad hoc investigation committee will be appointed by the Executive Director of ASEE. That committee will include an editor or associate editor from an ASEE publication who is not involved with the allegation and three other appropriate members whose expertise includes the subject matter of the papers named in the allegation.
4. The investigation committee will evaluate the written evidence and report its findings to the Editor-in-Chief within 30 days. If the committee finds clear and convincing evidence that plagiarism or duplicate publication has occurred, the report will recommend an appropriate sanction (see below).
5. If the allegation is not dismissed, the Editor-in-Chief will immediately forward the investigation committee’s report to each author of the second paper, inviting each to respond in writing within 30 days. The Editor-in- Chief may ask each author to describe the various roles of each co-author concerning the incident.
6. Within 14 days of receiving all of the authors’ responses, or after the 30 day response period has elapsed, the Editor-in-Chief will decide to either accept the recommended sanction or modify it as appropriate. The Editor-in-Chief will deliver the decision to the author, co-authors, and the investigation committee in writing.
7. If the second paper has multiple authors, the Editor-in-Chief may choose different sanctions for different authors, depending on their roles in the preparation of the second paper.
8. For each author who is at an academic institution, the Editor-in-Chief will send copies of the evidence, the investigation committee’s report, and the sanction notification to the research integrity officer (RIO) of the author’s institution. If the institution has no RIO, the Editor-in-Chief will notify the institution’s academic vice president or equivalent administrator.
9. The author may appeal the decision of the Editor-in-Chief to the Executive Director of ASEE, in writing, within 30 days. Upon reviewing the evidence, the Executive Director may reduce the severity of the sanction, but may not increase the sanction. The Executive Director will then convey the decision on the appeal to the author and the institution’s RIO. The Executive Director’s decision is final.

Sanctions

1. Extensive cases. A plagiarism case is considered extensive if more than 50% of the original paper is plagiarized, or more than 50% of the second paper represents plagiarized material. In this case, all of the author’s manuscripts currently under review by ASEE journals and conferences will be immediately rejected. In addition, the author will be prohibited from publication in ASEE publications for three to five years. If the second paper appeared in an ASEE journal or conference, a notice of plagiarism will be printed where appropriate.
2. Serious cases. A plagiarism case is considered serious if a substantial amount of either the original paper or the second paper is plagiarized. A duplicate publication case is serious if more than 50% of the original or second paper represents duplicated material. In this case, all of the author’s manuscripts currently under review by ASEE journals and conferences will be immediately rejected. In addition, the author will be prohibited from publication in ASEE publications for one to three years. If the second paper appeared in an ASEE journal or conference, a notice of plagiarism or duplicate publication will be printed where appropriate.
3. Significant cases. A case of plagiarism is considered significant if 300 or more consecutive words are copied verbatim or nearly verbatim. A duplicate publication case is significant if a substantial amount of the original or second paper represents duplicated material. In this case, the author’s manuscripts currently under review by ASEE journals or conferences may be rejected. In addition, the author may be prohibited from publication in ASEE publications for at most one year.

Additional Policies

1. Confidentiality. The Editor-in-Chief and others involved in carrying out this policy will maintain the confidentiality of the identities of the initiator and the author, and the confidentiality of all correspondence regarding the case and its disposition.
2. Conflict of interest. All editors who have a conflict of interest with the author or the author’s institution will recuse themselves from this process.
3. Diversity. The Editor-in-Chief and others who carry out this policy will respect cultural differences in citation practices by different scholarly communities and academic disciplines.
4. Non-retaliation. If the initiator has brought the allegation in good faith, then there should be no retaliation against the initiator.
5. Records. After a finding of plagiarism or duplicate publication, if the second paper has appeared in an ASEE journal or conference proceedings, then the electronic version of the paper will be permanently marked as plagiarized or duplicated, and a reference to the source will be included.
6. Modifications. Minor modifications in this policy may be made at the discretion of the Executive Director of ASEE. For example, the Executive Director may extend a time period for good reasons, or appoint a substitute for the Editor-in-Chief in a case of conflict of interest.

# APPENDIX F

**What is IEEE Style?**

The [Institute for Electrical and Electronics Engineers (IEEE)](http://www.ieee.org/about/index.html) is a professional organization supporting many branches of engineering, computer science, and information technology. In addition to publishing journals, magazines, and conference proceedings, IEEE also makes many standards for a wide variety of industries.

IEEE citation style includes in-text citations, numbered in square brackets, which refer to the full citation listed in the reference list at the end of the paper. The reference list is organized numerically, not alphabetically. For examples, see the [IEEE Editorial Style Manual.](http://www.ieee.org/conferences_events/conferences/publishing/style_references_manual.pdf)

***The Basics:***

**In-text Citing** It is not necessary to mention an author's name, pages used, or date of publication in the in-text citation. Instead, refer to the source with a number in a square bracket, e.g. [1], that will then correspond to the full citation in your reference list.

* + Place bracketed citations within the line of text, before any punctuation, with a space before the first bracket.
  + Number your sources as you cite them in the paper. Once you have referred to a source and given it a number, continue to use that number as you cite that source throughout the paper.
  + When citing multiple sources at once, the preferred method is to list each number separately, in its own brackets, using a comma or dash between numbers, as such: [1], [3], [5] or [1] - [5].

The below examples are from [Murdoch University's IEEE Style LibGuide.](http://libguides.murdoch.edu.au/content.php?pid=144623&sid=1229929)

*Examples of in-text citations:*

"...end of the line for my research [13]."

"This theory was first put forward in 1987 [1]." "Scholtz [2] has argued that..."

"Several recent studies [3], [4], [15], [16] have suggested that "

"For example, see [7]."

**Creating a Reference List** The Reference List appears at the end of your paper and provides the full citations for all the references you have used. List all references numerically in the order they've been cited within the paper, and include the bracketed number at the beginning of each reference.

* + Title your list as **References** either centered or aligned left at the top of the page.
  + Create a hanging indent for each reference with the bracketed numbers flush with the left side of the page. The hanging indent highlights the numerical sequence of your references.
  + The author's name is listed as first initial, last name. Example: Adel Al Muhairy would be cited as A. Al Muhairy (NOT Al Muhairy, Adel).
  + The title of an article is listed in quotation marks.
  + The title of a journal or book is listed in italics.

The below examples are from the [IEEE Citation Reference Guide](http://www.ieee.org/documents/ieeecitationref.pdf) and [Murdoch University's IEEE Style LibGuide.](http://libguides.murdoch.edu.au/content.php?pid=144623&sid=1229946)

*Examples of citations for different materials:*

|  |  |
| --- | --- |
| **Material Type** | **Works Cited** |
| **Book in print** | [1] B. Klaus and P. Horn, *Robot Vision*. Cambridge, MA: MIT Press, 1986. |

|  |  |
| --- | --- |
| **Chapter in book** | [2] L. Stein, “Random patterns,” in *Computers and You*, J. S. Brake, Ed. New York: Wiley, 1994, pp. 55-70. |
| **eBook** | [3] L. Bass, P. Clements, and R. Kazman, *Software Architecture in Practice*, 2nd ed. Reading, MA: Addison Wesley, 2003. [E-book] Available: Safari e-book. |
| **Journal article** | [4] J. U. Duncombe, "Infrared navigation - Part I: An assessment of feasability," *IEEE Trans. Electron. Devices*, vol. ED-11, pp. 34-39, Jan. 1959. |
| **eJournal (from database)** | [5] H. K. Edwards and V. Sridhar, "Analysis of software requirements engineering exercises in a global virtual team setup," *Journal of Global Information Management*, vol. 13, no. 2, p. 21+, April-June 2005. [Online]. Available: Academic OneFile, [http://find.galegroup.com.](http://find.galegroup.com/) [Accessed May 31, 2005]. |
| **eJournal (from internet)** | [6] A. Altun, "Understanding hypertext in the context of reading on the web: Language learners' experience," *Current Issues in Education*, vol. 6, no. 12, July 2003. [Online]. Available: [http://cie.ed.asu.edu/volume6/number12/.](http://cie.ed.asu.edu/volume6/number12/) [Accessed Dec. 2, 2004]. |
| **Conference paper** | [7] L. Liu and H. Miao, "A specification based approach to testing polymorphic  attributes," in *Formal Methods and Software Engineering: Proceedings of the 6th International Conference on Formal Engineering Methods, ICFEM 2004, Seattle, WA, USA, November 8-12, 2004*, J. Davies, W. Schulte, M. Barnett, Eds.  Berlin: Springer, 2004. pp. 306-19. |
| **Conference proceedings** | [8] T. J. van Weert and R. K. Munro,  Eds., *Informatics and the Digital Society: Social, ethical and cognitive issues*: IFIP TC3/WG3.1&3.2 Open Conference on Social, Ethical and Cognitive Issues of Informatics and ICT, July 22-26, 2002, Dortmund, Germany. Boston: Kluwer Academic, 2003. |
| **Newspaper article (from database)** | [9] J. Riley, "Call for new look at skilled migrants," *The Australian*, p. 35, May 31, 2005. [Online]. Available: Factiva, [http://global.factiva.com.](http://global.factiva.com/) [Accessed May 31, 2005]. |

|  |  |
| --- | --- |
| **Technical report** | [10] J. H. Davis and J. R. Cogdell, “Calibration program for the 16-foot antenna,” Elect. Eng. Res. Lab., Univ. Texas,  Austin, Tech. Memo. NGL-006-69-3, Nov. 15, 1987. |
| **Patent** | [11] J. P. Wilkinson, “Nonlinear resonant circuit devices,” U.S. Patent 3 624 125, July 16, 1990. |
| **Standard** | [12] *IEEE Criteria for Class IE Electric Systems*, IEEE Standard 308, 1969. |
| **Thesis/Dissertation** | [1] J. O. Williams, “Narrow-band analyzer,” Ph.D. dissertation, Dept. Elect. Eng., Harvard Univ., Cambridge, MA, 1993. |

# APPENDIX G

**ASEE ANNUAL CONFERENCE & EXPOSITION COPYRIGHT TRANSFER FORM**

Title of Paper:

Author(s):

Publication: ASEE Annual Conference Proceedings Session #:

**PART A**

The undersigned, desiring to publish the above paper in a publication of ASEE or co-sponsored by ASEE, hereby transfers their copyrights in the above paper to the American Society for Engineering Education, known as ASEE.

In return for these rights, ASEE hereby grants the above author(s), and the employers for whom the work was performed, permission to:

-- Reuse portions of the above paper in other works.

-- Reproduce the above paper for personal or internal use, provided that (a) the source and ASEE copyright are indicated, (b) the copies are not used in a way that implies ASEE endorsement of product or service of an employer, and (c) the copies are not offered for sale.

In exercising its rights under copyright, ASEE requires that:

-- The consent of the first-named author is sought as a condition in granting republication permission by others.

-- The consent of the authors or their employers be obtained as a condition in granting permission to others to reuse a portion or all of the paper for promotion or marketing purposes.

Name: Title:

Signature: *(if not author, then relationship to author)*

Employer: Date Form Signed:

**PART B**

(For U.S. Government Employees Only)

This will certify that all authors of the above paper are employees of the U.S. Government and performed this work as part of their employment.

Name: Title:

Signature: *(if not author, then relationship to author)*

Govt. Organization: Date Form Signed: